



NOMINATION AND ELECTION POLICY	
For External Use	
Reviewed: 07/24	Approved: 08/24

Purpose

To clearly identify the process undertaken by the Association of Neurovascular Clinicians (ANVC) Leadership Development Committee when calling for nominations to open seats on the Board of Directors and the Leadership Development Committee itself.

Objective

The ANVC is committed to a transparent procedure ensuring all eligible members understand the nomination process and have fair and equitable access to apply for Board and Leadership Development Committee positions.

Scope

Both active and lifetime members are eligible to apply for Board and Leadership positions.

The ANVC is dedicated to creating an equitable environment that welcomes and respects diversity within all board and committee positions. The ANVC therefore welcomes all members to apply for said positions, regardless of age, culture, ethnicity, race, gender identity and expression, sexual orientation, marital or parental status, language, religion, political beliefs, physical appearance and abilities and socio-economic status.

Policy

A call for nominations to both the Board of Directors and the Leadership Development Committee will be made annually. This will be led and managed by the Leadership Development Committee. This committee will review all submissions, interview candidates, determine a final ballot and manage the voting process.

Process

- The call for nominations will be made in the first quarter each year
- Members can nominate another member, or can self-nominate
- The call for nominations will be sent to all ANVC members and will include the following:
 - The number of open positions
 - Criteria for service
 - Term of office
 - Position responsibilities/commitments
 - Closing date for applications

- Links to an online Candidate Leadership Application Package will be provided which will specify the materials required to make an application.
These may include:
 - A brief CV – including education and credentialing, professional awards and honors, stroke clinical experience, board or committee service and professional research/presentations/publications/projects
 - A candidate statement
 - References
 - Profile photo
 - Conflict of interest declaration
- The Leadership Development Committee will review all submissions and schedule candidate interviews.
- The Leadership Development Committee will present the list of candidates to the Board of Directors for approval
- Once approved, the ballot will be made available to the general ANVC members for voting, typically in the third quarter of the year
- Voting will occur electronically using a secure voting program
- Voting will remain open for 30 days
- Voting is not compulsory but is encouraged to ensure member representation
- A majority vote will determine the results of the election
- In the event of a tie vote for a seat, the tie shall be broken by secret ballots cast by all current members of the Board of Directors
- Newly elected Board and Leadership Development Committee members will be announced in November of each year.
- Newly elected members will assume office within 90 days of the close of elections each year
- An annual Board Orientation meeting will be held at this time.